



# 2024 OPEN ENROLLMENT

## Monday October 23rd through Friday, November 3rd at 5:00pm

Open Enrollment is the time of year when benefit eligible employees can make new benefit elections, or changes to their current elections, for the upcoming 2024 plan year.

JOIN US FOR A VIRTUAL OR IN PERSON PRESENTATION			
Tuesday, October 24th	10:00am - 11:00am	To join via the web, click link: <a href="#">Click here to join the meeting</a> To join by phone, dial Call In number and enter Conference ID: Call In Number: +1 850-583-5114 Conference ID: 777 642 002#	
	2:00pm – 3:00pm	To join via the web, click link: <a href="#">Click here to join the meeting</a> To join by phone, dial Call In number and enter Conference ID: Call In Number: +1 850-583-5114 Conference ID: 982 131 584#	
Thursday, October 26th	10:00am - 11:00am 1:00pm - 2:00pm	Location: Dawn Reid Community Room 120 Malabar Rd SE, Palm Bay, FL 32907	

There are no carrier changes this year, but it is important that everyone logs into Bentek to review their benefits and make any plan changes. **Reminder: If you are in the FSA plan, you must re-enroll each year. NEW!** This year the City will be offering a Legal plan through Preferred Legal. Please attend one of the meetings to learn more information. Computer access will be available following the in-person presentations.

### ONLINE ENROLLMENT THROUGH BENTEK

**Open Enrollment is online!** Bentek is our internet-based benefits-enrollment system, allowing you to do the following 24 hours-a-day/7 days-a-week during the Open Enrollment period:

- View all benefit elections and payroll deductions
- Make new elections or changes online
- View plan summaries and link to provider websites
- Designate life insurance beneficiaries

To access the site go to: [www.mybentek.com/palmbayflorida](http://www.mybentek.com/palmbayflorida)

**Bentek Site will be open from Monday October 23rd through Friday, November 3rd at 5:00pm.**

If you have trouble accessing Bentek, please contact the Bentek Support Line at: [support@mybentek.com](mailto:support@mybentek.com), or: (888) 5-Bentek (523-6835) Monday – Friday 8:30am – 5:00pm EST

**Questions or concerns?** Please contact the Human Resources Department at 321-952-3421 or [Human.Resources@pbf.org](mailto:Human.Resources@pbf.org)



To access Bentek using a mobile device, scan code.

